

# Bradninch Cricket Club



Established 1891

[www.bradninchcc.fsnet.co.uk](http://www.bradninchcc.fsnet.co.uk)

## CONSTITUTION

### 1. Name and Location

The club shall be known as Bradninch Cricket Club [BCC] and will operate from the Bradninch Cricket Club pavilion at Kensham Park, Bradninch, Exeter, Devon.

The playing field in the immediate vicinity of the Pavilion shall be used for the purpose of playing all home matches, practice sessions and events sponsored by or authorised by the BCC Committee.

### 2. Aims

The aims of Bradninch Cricket Club are :-

- to encourage the participation and enjoyment of the cricketing membership at the highest level attainable within the local constraints imposed upon the club.
- to nurture enthusiasm and develop skills of interested young cricketers through an active and motivated colts programme.
- to promote the Cricket Club within the local community and establish the social atmosphere required to attract family membership and support.

### 3. Membership

The following membership categories are available with subscriptions, where applicable, voted on and agreed at the Annual General Meeting (AGM) :-

- a) Full playing
- b) Students and Unemployed
- c) Colts [16 years and under]
- d) Associate Membership
- e) Vice Presidents
- f) Honorary Life Membership
- g) Life Membership

To qualify for membership the annual subscription must be paid on or before the 3<sup>rd</sup> visit to the club or by a date specified by the BCC Committee, whichever is sooner.

No person shall be admitted to any category of membership without an interval of at least 2 clear days between their application and their submission, which shall commence upon payment of required fee and the issuing of a membership card.

If the member is under the age of **18** years they will not be supplied with or allowed to consume intoxicating liquor on the premises or to play the **GAMING** machines.

Members who are **18** and over must not buy alcohol for any person or member under the age of **18**.

#### 4. Visitors

Persons other than members or their guests may be sold intoxicating liquor on behalf of the club for consumption on the premises :-

- On the occasion of a sporting or other fixture being held at the premises with teams from other clubs or organisations, provided that the only persons to whom intoxicating liquor may be sold on such occasions are members or supporters of such teams and the officials connected with the event.
- **Little Ship Rule** - on the occasion of any other function approved by the BCC Committee provided that no more than such **12** functions be held in any one year. Details of these functions must be notified in writing to the Police Licensing Officer, Mid Devon District, not less than **48** hours before the event takes place.

#### 5. Guests

Members shall be entitled to introduce guests to the club provided no person whose application for membership has been declined or who has been expelled from the club shall be introduced as a guest. The member introducing the guest shall enter the name and address of the guest, together with his own name in a book kept at the Clubhouse called "**Guest Book**".

No member shall be entitled to introduce more than **4 guests** on any one occasion and no guest shall be introduced on more than **12** occasions in any one year.

#### 6. Club Hours

The Club premises shall open for such hours as the BCC Committee shall from time to time determine.

The permitted hours for supply and sale of intoxicating liquor shall be subject to the normal permitted hours as per subject to the Licensing Act 1964.

Should the Committee wish to extend the normal permitted hours where supply and sale of intoxicating liquor takes place then the BCC Secretary must apply by way of Special Order of Exemption.

All Special Order of Exemption (SOE) applications must be copied to Police Licensing Officer, Mid Devon District.

## 7. General Meetings

The AGM will be convened after each playing season in good time to :-

- a) Present and agree the accounts for the preceding year.
- b) Take and agree any amendments to the Constitution.
- c) Elect the President for the coming year.
- d) Elect the Officers and form the Committee for the coming year.
- e) Elect the following to form the playing structure for the next season :-
  - 1<sup>st</sup> XI Captain and Vice Captain
  - 2<sup>nd</sup> XI Captain and Vice Captain
  - Sunday XI Captain and Vice Captain
  - Match Manager
  - Colts Manager(s)
- f) Set the level of subscriptions for the following season.

An Extra Ordinary General Meeting (EGM) may be called at any time at the request of the Committee or not less than one quarter of the full membership through the Chair or Secretary. The Secretary or Chair will give notice of the date, time and place of each AGM and any EGM, with a list of items to be discussed sent to all members at least 2 weeks before the date of the meeting.

The quorum for a General Meeting shall be 30% of the complete paid up senior membership. If fewer attend, a new meeting must be scheduled.

## 8. Committee

At the AGM the following officers will be voted in to form the nucleus of the Committee :-

- a) Chairman
- b) Vice Chairman
- c) Secretary
- d) Treasurer
- e) Fixture Secretary

Additional members may be invited to join the Committee at the AGM to a maximum of 15 members including the Officers. Each officer and member must be proposed and seconded and in the event of there being too many nominees, a show of hands will determine a democratic result. In the event of a tie, the Chair will have the casting vote.

The Committee will meet monthly January through October to attend to the general running of BCC. To facilitate a manageable organisational structure the first meeting of the year will determine the following sub-committees :-

- a) The Ground Sub-Committee
  - to take responsibility for the provision and maintenance of all BCC playing and practice facilities.
- b) The Fund Raising Sub-Committee
  - to take responsibility for raising the targeting income through authorised activities, events and sponsorship.

- c) The Social Sub-Committee
  - to take responsibility for organising social activities and events.
- d) The Selection Sub-Committee
  - to meet during the playing season [no later than Wednesday evening] to determine the team selection and organisation for fixtures during the following week.
- e) The Colts Sub-Committee
  - to take responsibility with the Colts Manager(s) for the organisation and development of nets, coaching, general practice and all aspects of playing fixtures.
- f) The Pavilion Sub-Committee
  - to meet once a month or as directed, between main BCC Committee meetings, to preside over the management and development of the Pavilion facility.

Officers and elected members each have one vote and in the event of a tie, the Chair has the casting vote. A quorum shall be not less than ½ of the Committee including two of the Officers. If fewer attend, a new meeting must be scheduled.

The main points from each meeting will be minuted with actions highlighted for distribution with the agenda for the next meeting.

Resignation will be automatically tendered by any Committee member who fails to attend four consecutive meetings. In the event of the resignation of an elected member, the vacancy shall be filled until the next AGM by a member appointed by the Committee.

## **9. Finance**

The Treasurer shall keep proper accounts of finances for the BCC. At each meeting the Treasurer or deputy shall present a verbal or written statement of the accounts. Acceptance of these accounts by the Committee shall be recorded in the minutes. At the end of the financial year the Treasurer will prepare authorised accounts, which shall be presented at the AGM. The funds of BCC shall be used to facilitate the continuance and advancement of the cricketing facility within Bradninch.

## **10. Equity Policy**

BCC is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity :-

- sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them.
- it is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

### **11. Disciplinary Procedure**

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The BCC Committee will meet to hear complaints within fourteen days of a complaint being lodged.

The BCC Committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within seven days of the hearing.

There will be the right of appeal to the BCC Committee within seven days of the disciplinary action being notified.

The BCC Committee will meet to consider the appeal within fourteen days of the Secretary receiving the appeal. The outcome of this second hearing will be final, with no further right of appeal.

### **12. Dissolution**

If members decided to terminate the existence of BCC, any funds or equipment remaining after all debts have been paid shall be frozen, to be made available to a re-formation of the BCC under the Constitution as stated herein.

### **13. Amendments or Alterations to the BCC Constitution**

This Constitution maybe altered only if :-

- a) two thirds of the members present at the General Meeting vote in favour of changing it
- and,
- b) the proposed change has been made known to all members through the Chair or Secretary at least 2 weeks prior to the General Meeting.



No alteration or addition to the BCC Constitution shall be made except at a General Meeting. The notice shall have contained particulars of the proposed alteration or addition. The Secretary shall within **28** days of making such alteration or addition to the Constitution give written notice to :-

- a) the Licensing Clerk of MDDC
- and,
- b) the Police Licensing Officer Mid Devon District.

**14. Record of Amendments**

- This constitution was approved by the members of the Bradninch Cricket Club at the AGM held on the 3<sup>rd</sup> December 1995.
- The Equity Policy and Disciplinary Procedure were agreed and added at the AGM held on the 5<sup>th</sup> October 2003.
- Amendments were made to Section 3 (Membership) and Section 13 (Amendments and Alterations) and new sections were added to cover Visitors, Guests and Club Hours to meet the requirements of the Licensing Act 1964, on the 20<sup>th</sup> July 2004.

**Signed:-**

BCC Chairman:		(Derrick Foan)	Date: 20/07/04
BCC Secretary:		(Chris Dean)	Date: 20/07/04