

12 Risk Assessment Form

Taken from Clubmark - Template 8

Name of Club	
Venue	
Name and position of person doing check	
Date of check	

Playing/training area

- Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity? Yes No

(If no, please outline the hazard, which may be at risk and action taken, if any.)

Is the Clubhouse, including all facilities within, safe and free from obstacles and harm?

Yes No

Equipment

- Check that it is fit and sound for activity and suitable for age group/ability.

Is the equipment safe and appropriate for activity? Yes No

(If no, please outline unsafe equipment, who may be at risk and action taken, if any.)

Players

- Check that the attendance register is up to date with medical information and contact details.
- Check that players are appropriately attired for the activity.

Is/are the register(s) in order? Yes No

(If no, please outline current state and action taken, if any.)

Are performers appropriately attired and safe for activity?

Yes No

(If no, please outline unsafe equipment/attire and action taken, if any.)

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Emergency points

- Check that emergency vehicles can access facilities, and that a working telephone is available with access to emergency numbers.

Have emergency access points been checked and are they operational?

Yes No

(If no, please outline the issues and action taken, if any.)

Is a working telephone available? Yes No

(If no, please outline the issues and action taken, if any.)

Safety Information

- Check that evacuation procedures are published and posted somewhere for all to see. Ensure that Volunteers and Staff have access to information relating to health and safety.

Are emergency procedures published and accessible to those with responsibility for sessions in the Club?

Yes No

(If no, please outline what information is missing and action taken, if any.)

Does the Club need to take any further action?

(If yes, please specify.)

Signed	
Date	
Print Name	